

# FAMILIARIZATION PROGRAM FOR INDEPENDENT DIRECTORS OF ISTREET NETWORK LIMITED

#### 1. Preamble:

Pursuant to Regulation 25(7) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 as amended.:

- a) The Company shall familiarise the Independent Directors with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company, etc., through various programmes.
- b) The details of such familiarisation programmes shall be disclosed on the Company's website and a web link thereto shall be given in the Annual Report.

#### 2. Familiarisation module:

At the time of appointing an Independent Director, a formal letter of appointment is given to him, which inter alia explains the role, function, duties and responsibilities expected of him as an Independent Director of the Company. The Company conducts an introductory familiarisation program / presentation, when a new Independent Director comes on the Board of the Company.

At the outset, all the independent directors are provided an overview of:

- Criteria of independence applicable to Independent Directors pursuant to the Companies
  Act, 2013 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 as
  amended;
- Time allocation by the Independent Directors on financial controls, overseeing systems of risk
  management, financial management compliance, Stakeholders conflicts, Board effectiveness,
  strategic direction, Meetings and performance assessment;
- Roles, functions, Duties, Responsibilities and liabilities of Independent Directors;
- Directors Responsibility Statement forming part of Boards' Report;
- Vigil Mechanism including policy formulation, disclosures, Code of Conduct etc
- Risk Management Systems & framework;
- Board Evaluation Process and Procedures;



With a view to familiarize him with the Company's operations, the Director is also given detailed presentations giving the organisational set up of the Company, the functioning of various divisions / departments, governance and internal control processes and other relevant information pertaining to the Company's business. The Managing Director also has a personal discussion with the newly appointed Independent Director.

The above initiatives help the Director to understand the Company, its business and the regulatory framework in which the Company operates and equips him to effectively fulfil his role as an Independent Director of the Company.

On an on-going basis, the Company, through its Managing Director and the Senior Managerial Personnel, provide updates to the Independent Directors with the strategy, operations and functions of the Company.

The Board of Directors has complete access to the information within the Company. Independent Directors have the freedom to interact with the Company's management.

#### 3. Disclosure of the Policy:

This Policy shall be uploaded on the Company's website for public information and a web link for the same shall also be provided in the Annual Report of the Company.

#### 4. Review of the Program:

The Board will review this program and make revisions as may be required.

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# DETAILS OF FAMILIARIZATION PROGRAMMES IMPARTED TO INDEPENDENT DIRECTORS OF ISTREET NETWORK LIMITED ("THE COMPANY") DURING FY 2015-16:

The Company has an orientation process/familiarization programme for its independent directors with emphasis on:

- Roles, Rights and Responsibilities Board dynamics & functions
- Strategy, Operations and functions of the Company

As a process when a new independent director is appointed, a familiarization programme is conducted by the senior management team and also whenever a new member is appointed to a Board Committee, information relevant to the functioning of the Committee and the role and responsibility of Committee members is informed.

The Independent Directors have attended such orientation process/familiarization programme.

Details of Familiarization Programmes imparted to Independent Directors Number of programmes attended by Independent Directors (during the year and on a cumulative basis till date)	Two Programmes:  i) 05.09.2015  ii) 27.03.2016
Number of hours spent by Independent Directors in such programmes (during the year and on cumulative basis till date)	2 Hours
Purpose of Programme	To make aware about the Business Model of the Company;
	2. Updating Independent Directors of the Company about scale and details of its operations;
	3. Awareness on Rights and Responsibilities of Independent Directors;
	4. Overview of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015.



### DETAILS OF FAMILIARIZATION PROGRAMMES IMPARTED TO INDEPENDENT DIRECTORS OF ISTREET NETWORK LIMITED ("THE COMPANY") DURING FY 2016-17:

The Company has an orientation process/familiarization programme for its independent directors with emphasis on:

- Roles, Rights and Responsibilities Board dynamics & functions
- Strategy, Operations and functions of the Company

As a process when a new independent director is appointed, a familiarization programme is conducted by the senior management team and also whenever a new member is appointed to a Board Committee, information relevant to the functioning of the Committee and the role and responsibility of Committee members is informed.

The Independent Directors have attended such orientation process/familiarization programme.

Details of Familiarization Programmes imparted to Independent Directors Number of programmes attended by Independent Directors (during the year and on a cumulative basis till date)	Two Programmes:  i) 10.10.2016  ii) 16.03.2017
Number of hours spent by Independent Directors in such programmes (during the year and on cumulative basis till date)	3 Hours
Purpose of Programme	To make aware about the Business Model of the Company;
	2. Updating Independent Directors of the Company about scale and details of its operations;
	3. Awareness on Rights and Responsibilities of Independent Directors;
	4. Awareness about Corporate governance and its impact on the business.



# DETAILS OF FAMILIARIZATION PROGRAMMES IMPARTED TO INDEPENDENT DIRECTORS OF ISTREET NETWORK LIMITED ("THE COMPANY") DURING FY 2017-18:

The Company has an orientation process/familiarization programme for its independent directors with emphasis on:

- Roles, Rights and Responsibilities Board dynamics & functions
- Strategy, Operations and functions of the Company

As a process when a new independent director is appointed, a familiarization programme is conducted by the senior management team and also whenever a new member is appointed to a Board Committee, information relevant to the functioning of the Committee and the role and responsibility of Committee members is informed.

The Independent Directors have attended such orientation process/familiarization programme.

Details of Familiarization Programmes imparted to Independent Directors Number of programmes attended by Independent Directors (during the year and on a cumulative basis till date)	One Programmes: 08.03.2018
Number of hours spent by Independent Directors in such programmes (during the year and on cumulative basis till date)	1.5 Hours
Purpose of Programme	1. To make aware about the Business Model of the Company;
	2. Updating Independent Directors of the Company about scale and details of its operations;
	3. Updating on recent changes in the regulatory framework.



# DETAILS OF FAMILIARIZATION PROGRAMMES IMPARTED TO INDEPENDENT DIRECTORS OF ISTREET NETWORK LIMITED ("THE COMPANY") DURING FY 2018-19:

The Company has an orientation process/familiarization programme for its independent directors with emphasis on:

- Roles, Rights and Responsibilities Board dynamics & functions
- Strategy, Operations and functions of the Company

As a process when a new independent director is appointed, a familiarization programme is conducted by the senior management team and also whenever a new member is appointed to a Board Committee, information relevant to the functioning of the Committee and the role and responsibility of Committee members is informed.

The Independent Directors have attended such orientation process/familiarization programme.

Details of Familiarization Programmes imparted to Independent Directors Number of programmes attended by Independent Directors (during the year and on a cumulative basis till date)	One Programmes: 20.03.2019
Number of hours spent by Independent Directors in such programmes (during the year and on cumulative basis till date)	2 Hours
Purpose of Programme	1. To make aware about the Business Model of the Company;
	2. Updating Independent Directors of the Company about scale and details of its operations;
	3. Updating on Rights and responsibilities of Independent Directors in line with the statutory amendments;



# DETAILS OF FAMILIARIZATION PROGRAMMES IMPARTED TO INDEPENDENT DIRECTORS OF ISTREET NETWORK LIMITED ("THE COMPANY") DURING FY 2019-20:

The Company has an orientation process/familiarization programme for its independent directors with emphasis on:

- Roles, Rights and Responsibilities Board dynamics & functions
- Strategy, Operations and functions of the Company

As a process when a new independent director is appointed, a familiarization programme is conducted by the senior management team and also whenever a new member is appointed to a Board Committee, information relevant to the functioning of the Committee and the role and responsibility of Committee members is informed.

The Independent Directors have attended such orientation process/familiarization programme.

Details of Familiarization Programmes imparted to Independent Directors Number of programmes attended by Independent Directors (during the year and on a cumulative basis till date)	One Programmes: 18.03.2020
Number of hours spent by Independent Directors in such programmes (during the year and on cumulative basis till date)	2 Hours
Purpose of Programme	<ol> <li>To make aware about the Business Model of the Company;</li> <li>Updating Independent Directors of the Company about scale and details of its operations;</li> </ol>
	<ul><li>3. Updating on key developments of the company;</li><li>4. Updating about the new project of the company</li></ul>



# DETAILS OF FAMILIARIZATION PROGRAMMES IMPARTED TO INDEPENDENT DIRECTORS OF ISTREET NETWORK LIMITED ("THE COMPANY") DURING FY 2020-21:

The Company has an orientation process/familiarization programme for its independent directors with emphasis on:

- Roles, Rights and Responsibilities Board dynamics & functions
- Strategy, Operations and functions of the Company

As a process when a new independent director is appointed, a familiarization programme is conducted by the senior management team and also whenever a new member is appointed to a Board Committee, information relevant to the functioning of the Committee and the role and responsibility of Committee members is informed.

The Independent Directors have attended such orientation process/familiarization programme.

Details of Familiarization Programmes imparted to Independent Directors Number of programmes attended by Independent Directors (during the year and on a cumulative basis till date)	One Programmes: 16.02.2021
Number of hours spent by Independent Directors in such programmes (during the year and on cumulative basis till date)	2 Hours
Mode of programme	The programme was held virtually.
Purpose of Programme	<ol> <li>To make aware about the Business Model of the Company;</li> <li>Updating Independent Directors of the</li> </ol>
	Company about scale and details of its operations;
	3. Updating about the new project of the company



# DETAILS OF FAMILIARIZATION PROGRAMMES IMPARTED TO INDEPENDENT DIRECTORS OF ISTREET NETWORK LIMITED ("THE COMPANY") DURING FY 2021-22:

The Company has an orientation process/familiarization programme for its independent directors with emphasis on:

- Roles, Rights and Responsibilities Board dynamics & functions
- Strategy, Operations and functions of the Company

As a process when a new independent director is appointed, a familiarization programme is conducted by the senior management team and also whenever a new member is appointed to a Board Committee, information relevant to the functioning of the Committee and the role and responsibility of Committee members is informed.

The Independent Directors have attended such orientation process/familiarization programme.

Details of Familiarization Programmes imparted to Independent Directors Number of programmes attended by Independent Directors (during the year and on a cumulative basis till date)	One Programmes: 08.02.2022
Number of hours spent by Independent Directors in such programmes (during the year and on cumulative basis till date)	3 Hours
Mode of programme	The programme was held virtually.
Purpose of Programme	1. To make aware about the Business Model of the Company;
	2. Updating Independent Directors of the Company about scale and details of its operations;
	3. Updating about the new project of the company
	4. Awareness about the corporate governance its impact and applicability



# DETAILS OF FAMILIARIZATION PROGRAMMES IMPARTED TO INDEPENDENT DIRECTORS OF ISTREET NETWORK LIMITED ("THE COMPANY") DURING FY 2022-23:

The Company has an orientation process/familiarization programme for its independent directors with emphasis on:

- Roles, Rights and Responsibilities Board dynamics & functions
- Strategy, Operations and functions of the Company

As a process when a new independent director is appointed, a familiarization programme is conducted by the senior management team and also whenever a new member is appointed to a Board Committee, information relevant to the functioning of the Committee and the role and responsibility of Committee members is informed.

The Independent Directors have attended such orientation process/familiarization programme.

Details of Familiarization Programmes imparted to Independent Directors Number of programmes attended by Independent Directors (during the year and on a cumulative basis till date)	One Programmes: 27.03.2023
Number of hours spent by Independent Directors in such programmes (during the year and on cumulative basis till date)	1.5 Hours
Mode of programme	The programme was held virtually.
Purpose of Programme	1. To make aware about the Business Model of the Company;
	2. Updating Independent Directors of the Company about scale and details of its operations;
	3. Updating on recent changes in the regulatory framework